



Grainger Events
PARTY RENTALS & PLANNING

Property Layout Sheet

Please fill out the following details to help us place your tent and rentals accurately.

Property Owner Name: _____

Contact Phone Number: _____

Event Address:

Tent Placement Instructions:

Direction for Tent Opening:

Wall Preferences

(Mark one long + one short side for each)

Window Walls: _____

Solid Walls: _____

Dance Floor Placement (if applicable):

Power Source Location & Distance:

Truck Access Notes (parking, distance to setup area):



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Special Instructions or Notes:

Sketch or Image Area

(Use this space to draw your property layout or paste an image)

Email completed form to: info@graingerevents.ca